

# LEWISTON-AUBURN 911 COMMITTEE

## MINUTES

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Date: Thursday, April 15, 2021

Time: 0800

Location: Zoom

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### Roll Call:

*Present-* Chief Jason Moen, Chief Brian O'Malley, Ms. Patricia Mador, Esq., Councilor Leroy Walker, Councilor Michel Lajoie, and Citizen-at-large Wayne Werts.

*Staff-* Director Paul LeClair, IT Director Drew McKinley, and Operations Manager Tim Hall

*Secretary-* Katie Gallant

*Guest(s)-* Brian Martin

Meeting called to order by Lewiston Auburn 911 Director, Paul LeClair at 08:00.

### Approval of Minutes:

- Motion to approve the March 18, 2021, Zoom meeting minutes was made by Councilor Lajoie. Motion seconded by Councilor Walker.
- All in favor. Motion passes.

### Executive Session:

- Motion to enter Executive Session to discuss a legal matter was made by Chief Moen. Motion seconded by Councilor Walker.
- Entered Executive Session at 08:00.
- Motion to exit Executive Session made by Councilor Walker seconded by Miss Mador Esq.

- Exited Executive Session at 08:10.

### Financial Report:

#### FY2021 YTD Budget Update

- Director LeClair reviewed the year-to-date FY2021 financial report with the Committee.
- Motion to accept the FY2021 budget report was made by Ms. Mador, Esq. Seconded by Councilor Walker.
- All in favor. Motion passes.

#### FY2022 Budget Proposal

- Director LeClair informed the Committee that the FY22 proposed budget was presented to the Lewiston City Council via Zoom on March 25<sup>th</sup>.
- He is still waiting to hear when the Auburn City Council will hold its budget review.

### Director's Report:

#### Personnel

- Director LeClair informed the Committee that one of the new trainees resigned. One trainee is closed to completing call-taker training. One trainee is currently taking classes with the Academy. And the Center has made a conditional offer of employment.

#### CPSM LFD Report Update

- Director LeClair advised the Committee that Chief Stockdale will present the CPSM report as part of the strategic plan to the City of Lewiston.

### IT Director's Report

#### Radio Project Update

- Director LeClair reviewed the pending issues list of the Radio Project with the Committee.
- He is hopeful to have an estimate for the potential fifth site in time for the May meeting.
- The GPS does not integrate with IMC. EF Johnson is currently looking for a software solution. Chief O'Malley and Chief Moen recommend holding back the corresponding payment installment until the issue is solved.

Operations Manager's Report:

- Operations Manager Hall advised the Committee that the CALEA Assessment third-year review is next week.

Next meeting:

- The next meeting will be Thursday, May 20, 2021, at 08:00.

Public Comment:

- No public comment.

Adjournment:

- Motion to adjourn made by Chief Moen. Seconded by Councilor Lajoie.
- Meeting adjourned at 08:39.